

SPECIMEN SERVICE REPORT

This invented report describes a simple sorting exercise with paper blocks and sample sheets. The materials were placed on a clear surface before the exercise began. Each group was counted twice and arranged in a separate tray for easy inspection.

The first stage compared the shape and thickness of the sheets. A small stack was turned over to check both sides under steady light. The remaining blocks stayed in their original order while the empty trays were moved aside.

The final stage returned every piece to storage. The table below gives invented quantities and prices for this exercise. These values describe sample materials only. A second page records the general terms used to complete this neutral demonstration.

Item	Quantity	Price
Paper blocks	120	240
Sample sheets	360	180
Storage sleeves	240	120

SPECIMEN TERMS

These specimen terms describe a fictional exercise with ordinary paper materials. All quantities are examples for checking a scanned copy. The pages may be viewed together or separately. Keep the headings, table and signature line visible when making a copy for comparison.

Before storing the pages, check that each paragraph remains easy to read and that the page edges are complete. No payment or delivery follows from this exercise. The signature space below is a sample mark only and does not record an agreement with anyone.

Signed: _____ (SPECIMEN)